

Provider Access Policy



Bishop Challoner
Catholic Secondary School

Introduction:

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Mrs S Roberts, Careers Leader

Telephone: 01256 462661

Email: adminoffice@bcs.hants.sch.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

	Autumn Term	Spring Term	Summer Term
Year 7	Careers assembly Interests for careers		
Year 8	Employability Workshops Step into Work Visits Enterprise Day	Employability Workshops Step into Work Visits	Employability Workshops Step into Work Visits
Year 9	Employability Workshops KS4 Pathways Evening Step into Work Visits Careers programme – fast tomato	Employability Workshops Step into Work Visits	Employability Workshops Step into Work Visits Deep Learning Day
Year 10	Careers Interview Step into Work Visits	Careers Interview Barclays Life Skills Step into Work Visits	Careers Interview College presentations College Taster Days Apprenticeship Talks Mock Interview Prep Barclays Life Skills Step into Work Visits Personal statement workshop
Year 11	College Presentations FE Applications	Careers Interviews FE Interview	Exam Preparation

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	Careers Interviews FE Interview Deep Learning Workshops Apprenticeships Talks Mock Interview Evening		
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Please speak to our Careers Leader to identify the most suitable opportunity for you.

Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors. Education and training providers will be expected to adhere to this policy.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Office, which is managed by the Careers Assistant. The Careers Office is available to all students at lunch and break times.

Links to other policies

This policy should be read in conjunction with the following policies:

- Safeguarding/Child Protection Policy
- Careers Guidance
- Pupils careers entitlement

Monitoring Arrangements

The school's arrangements for managing the access of education and training providers to students is monitored by Mrs S Roberts, Careers Leader.

The careers programme and framework is reviewed annually by the careers co-ordinator and the personal adviser using the Gatsby benchmarks to identify desirable improvements. Evaluations and reviews are carried out regularly to ensure the pupils are receiving the best possible careers information and access.

Date of next annual review July 2020