

PROVIDER ACCESS POLICY



Bishop Challoner
Catholic Secondary School

Introduction:

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997, with updates in July 2021 and September 2022.

Student entitlement

All students in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events.
- to understand how to make applications for the full range of academic and technical courses.

For students of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for students during the 'first key phase' (year 8 to 9) and two encounters for students during the 'second key phase' (year 10 to 11).

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider
- answer questions from students

Management of provider access requests

Procedure

A provider wishing to request access should contact the Careers Leader

Telephone: 01256 462661

Email: careers@bcs.hants.sch.uk

Opportunities for access

The school offers a comprehensive Careers Education, Information, Advice and Guidance programme and an overview of this programme can be seen in the School's Careers Charter which can be seen on the school website and below.

The school offers the four (as an 11 – 16 school) provider encounters required by law (marked in bold text) and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to students or their parents or carers.

Autumn Term	Spring Term	Summer Term
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Year 7	Careers assembly Interests for careers Successful start workshops	Careers lessons – looking at the different types of jobs and qualities and skills Employer visits	Employer visits
Year 8	Employer visits	Employer visits Enterprise day BCOT -introduction to colleges Apprenticeship week	Employer visits Health Reach
Year 9	Workplace visits Making successful option choices workshop Careers programme – Morrisby 1 to 1 CIAG appointments for selected students Employer talks	Workplace visits KS4 Pathways Evening 1 to 1 CIAG appointments for selected students QMC – Exploring different routes for careers; looking at available courses. Apprenticeship week Get Inspired Careers Fair for selected students Employer talks	Workplace visits 1 to 1 CIAG appointments for selected students Employer talks
Year10	1 to 1 CIAG appointments Post -16 options workshop Employer talks	1 to 1 CIAG appointments Apprenticeship week Speed Networking Event with Employers	1 to 1 CIAG appointments College presentations from QMC, BCOT, Peter Symonds, Andover and Sparshot College Taster Days Apprenticeship Talks Mock Interview Prep Personal statement workshop Employer talks
Year 11	College presentations from QMC, BCOT, Peter Symonds, Andover and Sparshot FE Applications Careers Interviews FE Interview Apprenticeships Talks Mock Interview Evening College Application Support Employer talks	Careers Interviews FE Interview Apprenticeship week Apprenticeship Application Workshop Employer talks	Exam Preparation

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Providers are encouraged to speak with our Careers Team to identify the most suitable opportunity for them.

Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors. Education and training providers will be expected to adhere to this policy.

Premises and facilities

The school will make the main hall, classrooms, or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Office, which is managed by the Careers Assistant. The Careers library (within the school library) is available to all students at lunch and break times.

Destination data

Our year 11 students move onto a range of providers in the local area after leaving Bishop Challoner, this information can be found on our website.

Links to other policies

This policy should be read in conjunction with the following policies:

- Safeguarding/Child Protection Policy
- Careers Guidance
- Students careers entitlement

Monitoring Arrangements

The school's arrangements for managing the access of education and training providers to students is monitored by our Careers Leader.

The careers programme and framework are reviewed annually by the careers co-ordinator and the personal adviser using the Gatsby benchmarks to identify desirable improvements. Evaluations and reviews are carried out regularly to ensure the students are receiving the best possible careers information and access.

Complaints

Any complaints with regards to provider access can be raised following the school complaints procedure which can be found on the school website.

Approval and review

This policy will be reviewed annually.